

**Booker T. Washington High School Band
Band Booster Meeting**

Meeting Minutes
July 19, 2011

Opening:

Meeting started at 6:08pm.

Carol Ann Rogers, Executive Board President, opened the meeting welcoming and thanking everyone for coming. For the rest of the new school year, the Band Booster Meetings will be held on the 3rd Thursday of each month. She stated that the Band Due were due today, July 19. She also stressed that it is very important that you (parents) attend these meetings each month.

Review of last meeting minutes:

No meeting minutes for this meeting, since first meeting of the new school year.

New Business:

Budget:

- The budget for the 2011-2012 school year will be available at next month's meeting, August 18, 2011.

Band Fees:

- Fees are due today and were collected during/after the meeting. There are payment options, if anyone has issues with payment. Contact Kerry Langley, Executive Board Treasurer, or Philip Anderson, Assistant Treasurer. You can email Kerry via the website or at email address, treasurer@theplayingcats.com; Philip at email address treasurer2@theplayingcats.com
- Please note, if band fees are not paid, the student will not be able to march at the games.

Concessions:

- In the packets that were provided at the meeting, the Football schedule was included.
- The concession is the biggest fund raiser. Parents are to work the concession during home games; only missing 1 game. There are 2 shifts: beginning of game until Half Time and Half Time to the end of the game.
- Tammy Cooper, Concession, will make the calls reminding you of your time to work and will ask you which shift you would prefer to work.
- Kerry Langley is the Concessions Chairperson.
- Karla Trawick is the Concessions Purchaser.
- Concessions Schedule:
 - 8/26 Trombones and French Horns parents
 - 9/2 Flutes parents
 - 9/9 Trumpets and Clarinets parents
 - 10/14 Saxophones and Tubas parents
 - 10/28 Drum line parents
 - 11/4 Color guard parents

Uniforms:

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- Still no Chair for this position. If you would like to be that person, please contact Carol Ann Rogers via the website or to email address, president@theplayingcats.com.
- There are two ladies who have volunteered to help, but do not want to be the Chair person. Please note that uniforms will not be worn the first few games, because of the warm temperatures.
- When uniforms are worn, parents can help with the uniforms before the game to help distribute them.
- After the games, need help with putting the uniforms on the hangers and hanging them up.

Communications:

- www.theplayingcats.com is the Band's website.
- Vicki Crawford is the Communications chair. She will post the most up-to-date information on the website.
- The Band Booster meeting minutes will be posted on the website.
- We also have a Facebook page that will also be for communication, as well. You will find that link on the Home page.
- List of all the Band Executive Board and Board of Directors are posted on the website. Click on the "Band Boosters" link from the Home Page.
- Section Leaders will make calls to remind students to remind parents of the upcoming meetings.
- A monthly newsletter will be emailed and mailed.
- Please ask your son(s)/daughter(s) of any announcements or of any handouts, as well.

Events:

- First event will be the Christmas Party
- There were sign-up sheets in the back of the room to sign up for events.

Band Handbook:

- Band Handbook is included in the packet provided at the meeting.
- All parents are required to know what is in the handbook. Please review it.
- No major changes were made from last year. One change is the Band Booster meetings will meet at 6:00pm, instead of 6:30pm, on the 3rd Thursday of each month.
- Full Band Camp will start on Monday, August 1, 2011, for two weeks, Monday - Thursday, 7:00am – 2:00pm. Students need to be ready to play at 7:00am.

Mr. Young:

- He stated he had a meeting with the Principal and all is going well.
- Homecoming game is September 9th (West Florida High School).
- The School Board approved Random Drug Testing policy. There is a form that needs to be signed and notarized by the student and parent. In doing this, you are agreeing to this screening.
- Drum Camp is going on now. There are a lot of drummers this year.
- The Theme for the Half Time shows this school year is a Rap & Rock Show. Working with a local arranger. Songs are: Jump! (Van Halen), Every Rose Has It's Thorn (Poison), Rappers Delight (The Sugarhill Gang) and Walk this Way (Run DMC and Aerosmith).
- Mr. Young asked for any questions and there were none.

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Fundraising:

- Sarah O'Toole is the Executive Board Vice President and the Fundraising Chair. Philip Anderson is also helping Sarah with the Uniform Fundraiser. Fundraising Co-Chair is Debra Vinson.
- The Jazz Band will be playing at Gallery Night, downtown, on Friday, July 22nd.
- Car Wash on Saturday, July 23rd, 9:00am – 12:00pm.. Sign up sheets for Parents to help supervise. No tickets to sell this time. Students interested are just to show up. Wear "I'm with the Band t-shirt, something that can get wet, bring towels.
- Sonic Night fundraiser – once a month; weekday night (Thursdays); we will get 10% of all income for the night.
- Grocery Bagging at Winn Dixie on Bayou Blvd. (near Target). Sign up sheets will be posted. The first time will be on Sunday, August 28, between 10:00am – 6:00pm. There will be four 2-hour shifts and we will need 6 students per shift and 2 adults per shift.
- Uniform Fundraiser headed up by Philip Anderson:
 - This year, Escambia County will match funds for Washington High School; \$1.00 for \$1.00 money raised up to \$25,000. This money will go towards uniforms.
 - Plan 1 – if there is enough money raised, including the money matched; we would purchase brand new uniforms for the band.
 - Plan 2 – the uniforms we have now are new since Hurricane Ivan. Some have not been worn yet. In this plan we would add to the current uniforms.
 - We do have some money in reserves from last year's fundraising.
 - Cut off date for raising money is September 1 to make a decision. The County's cut off date is September 30, 2011.
 - Mr. Anderson, with approval from the school and Mr. Young, has created a letter that will be sent to businesses asking for their support.
 - Uniforms average around \$500.00 each.
 - Supporters will be posted on the Website. Support Levels are:
 - **Platinum** (\$1,000 & above donation – Company or Individual's name will be posted on the BTWHS Website; Friend of BTWHS Band Plaque; BTWHS Band Banner and BTWHS Ensemble Performance – choice of DrumLine, Steel Drums, Jazz Band or Pep Band.)
 - **Gold** (\$500 donation – Company or Individual's name will be posted on the BTWHS Website; Friend of BTWHS Band Plaque and BTWHS Band Banner).
 - **Silver** (\$250 donation – Company or Individual's name will be posted on the BTWHS Website and Friend of BTWHS Band Plaque.)
 - **Bronze** (\$100 donation – Company or Individual's name will be posted on the BTWHS Website.)
 - We will send out over 900 letters.
 - The letter can be downloaded from the website. Also an email can be sent to, Fundraising@theplayingcats.com.

Chaperone:

- Princess Walls in the Chaperone Chair. Sonya Helm-Lett is the Chaperone Assistant.

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- Chaperones will be needed for the games.

Charms and Financial Report:

- Chelsea Hannibal, Financial Secretary and “Charms” guru.
- Band Fees are not refundable and Non-transferable.
- Statements will only be given out if there is a balance due.
- If you have a payment, please put it in the envelope provided for payments. The outside of the envelope needs to be filled out (Student name, Student id#, reason for payment) so your payment is posted correctly. Please place the envelope in the Drop Box outside Mr. Young’s office.
- For returned checks, there will be a \$25.00 fee to be paid in cash.
- Any discrepancies in Charms, please send an email to the Treasurer (treasurer@theplayingcats.com) and “cc” the financial secretary (financial-sec@theplayingcats.com) and the band director (lyoung4@escambia.k12.fl.us).
- For Credits, please log into Charms.
- Log in information for Charms:
 - www.Charmsoffice.com You can also click on the “Charms Office” link on the Home Page of the website.
 - Click on ENTER (far right at the top)
 - Click on Parents/Students/Members
 - Enter our school code: btwhsband ; click on “Enter Charms” button.
 - Enter Student Area Password (password were handed out at the meeting)
- Volunteer – to volunteer, the School Affidavit form will need to be filled out. It will be available before the first game. This form has to be filled out each year, so if you filled one out last year, you’ll need to fill out a new form for this year.
- Chelsea read a good portion of the Volunteer Guidelines that were included in the packet.
- Band shirts are \$15.00 - \$20.00.

Calendar:

- Night Band Rehearsal – Thursday, July 21; 6:00pm – 8:00pm
- Car Wash – Saturday, July 23, 2011
- Night Band Rehearsal – Tuesday, July 26; 6:00pm – 8:00pm
- Full Band Camp – August 1 – 12, 7:00am – 2:00pm
- Band Board Meeting – August 9, 6:00pm
- Night Band Rehearsal – Tuesday, August 16; 6:00pm – 8:00pm
- Night Band Rehearsal – Thursday, August 18; 6:00pm – 8:00pm
- Band Booster Meeting – Thursday, August 18; 6:00pm
- First Day of School – Monday, August 22
- First Football Game – Niceville (Home) – **Not Marching or Playing at game.** Trombones/French Horns (parents) work concession.
- Grocery Bagging at Winn Dixie (Bayou Blvd.) – Sunday, August 28; four 2 hour shifts (10am – 12pm; 12pm – 2pm; 2pm – 4pm; 4pm – 6pm; need 2 adults per shift)

Next Meeting:

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The next meeting will be held on **August 18** in the Library or the Chorus Room. Please look for the sign on the band room door.

The meeting ended at 7:08pm